

# PEFC CERTIFICATION SYSTEM

## CERTIFICATION REPORT

### CHAIN OF CUSTODY CERTIFICATION

#### PRECIOUS WOODS - TGI

Address: Batterie 4

Postal code: 2262 - Town: Libreville - Country: Gabon

Contact Person: David Zakamdi ([david.zakamdi@preciouswoods.com](mailto:david.zakamdi@preciouswoods.com))

## BUREAU VERITAS POLSKA SP. Z O. O.

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Main Audit

Complementary Audit

Surveillance # 2

Extention Audit

Recertification Audit

Report finalization date: 15/07/2020

CoC Certificate code: BCPL/PEFC COC/16

Certificate issue date: 03/01/2019

version 1.0

## 1 - Description of the applicant company

Scope Item	Check all that apply to the Certificate Scope			Change in Scope (N/A for Assessments)
Certificate Type:	<input checked="" type="checkbox"/> Single	<input type="checkbox"/> Multi-site	<input type="checkbox"/> Group	<input type="checkbox"/>
System for PEFC Claims:	<input checked="" type="checkbox"/> Physical Separation	<input type="checkbox"/> Average percentage method	<input type="checkbox"/> Volume credit Method	<input type="checkbox"/>
Risk Assessment <i>Non Applicable</i> <input checked="" type="checkbox"/>	<input type="checkbox"/> Negligible risk sources		<input type="checkbox"/> Sources with significant risk	<input type="checkbox"/>
	New Risk Assessment for supplies controlled material from suppliers/specific geographical area: - ... - ...			<input type="checkbox"/>
Outsourcing: <i>Non Applicable</i> <input checked="" type="checkbox"/>	<input type="checkbox"/> PEFC-certified Subcontractors	<input type="checkbox"/> Non-certified Subcontractors		<input type="checkbox"/>
Trademark Use: <i>Non Applicable</i> <input checked="" type="checkbox"/>	<input type="checkbox"/> PEFC on-product Labelling	<input type="checkbox"/> PEFC Promotional		<input type="checkbox"/>
Certification scope Veneer sheet in Okoumé and other different timber species, PEFC certified Physical separation method				
Comments: No comment				

## 1.1 - General presentation

Company Name:	PRECIOUS WOODS - TGI
Address:	Batterie 4
Town:	Libreville
Postal Code	2262
Country:	Gabon
Operation address (if different from registration address)	No, The operation address is the same
Telephone:	+241 01 73 45 79
Fax:	//
Web site:	www.preciouswoods.com
Contact person (responsible for PEFC certification):	Mr David ZAKAMDI
Mobile	+241 04 70 45 93
E-mail:	david.zakamdi@preciouswood.com

### Activity

Primary processor

### Company description:

Tropical Gabon Industrie – TGI - is part of the Precious Woods Group. That is one of the leading companies in sustainable management of tropical forests globally. The group was founded in 1990 with its headquarter based in Switzerland.

In 2007, Precious Woods expanded its operations to Gabon in Central Africa and acquired majority shares in the company Compagnie Equatoriale des Bois CEB and Tropical Gabon Industrie TGI. The Precious Woods Gabon company CEB operates two sawmills directly in the area of its forest concession, which are being expanded since 2011. In Owendo, close to Libreville, the Precious Woods Gabon company TGI owns and runs a veneer plant for the production of certified veneer

Employees number:	180
Turnover:	11 111 400 €

## 2- Scope of audit:

<b>Audit Date(s)</b>	From 17 to 17 June, 2020
<b>Total on-site auditing time</b>	01 Man day(s) Note: Audit performed remotely due to covid19 crisis

### 2.1 Composition of audit team

<b>Lead auditor:</b>	KOKAM Yves, FSC COC Lead auditor on behalf of Bureau Veritas Certification
<b>Auditor:</b>	NA
<b>Observer/Translator:</b>	NA

## 2.2 Referential used

For this surveillance audit, we referred to the checklists ref. SF03 PEFC CdC CHECKLIST v3.0 - extracted from the referential PEFC (Ref. PEFC ST 2002:2013).

## 2.3 - Summary of previous certification audits

<input type="checkbox"/> <b>NOT</b>  [NA because this is the initial audit and organisation did not have valid certificate for min. 12 months].	01 Minor non-conformity was raised during the last audit. The actions taken have been evaluated during this audit and the non-conformity is closed (See SF02 N°1 closed on 17/06/2020)	
<input type="checkbox"/> <b>YES</b>  [If this is a reassessment audit, transfer audit or organisation is the owner of PEFC certificate for last 12 months].	<b>Previous Certification Code:</b>	NA

## 3 - Observations of the audit team

### 3.1 Chain of custody control system implemented by the company

Brief description of the system by which The Organization maintains control over the Chain of Custody for all products included on The Organization's FSC product group list, covering:

#### 3.1.1 Quality management requirements (Procedures and documentation))

The management system of chain of custody is supported by Handbook COC rev 10 dated 08/2018. The personnel responsible is indicated in the Organization chart for Precious Wood "Direction general" update of 06/2018 + Organization chart TIG site update of 06.2018

The description of the associated responsibilities is made in EN-TGI-RES v07 of February 2019  
Training of TGI staff on PEFC requirements by the PEFC France Technical Manager on 23/10/2018 and others workers.

The DDS v01 procedures of September 2018 and internal audit were developed and made available.

The internal audit procedure v02 of October 2018 has been developed and covers the entire scope of the company certificate. The internal audit is conducted yearly. The internal audit report of 09/03/2020 have been consulted and it's mentioned the requirements of the ISO 19011.

The training plan is followed and updated at least once a year. All new hires with responsibility in the chain of custody receive training in procedures. This is ensured in principle by the Production Manager and / or the Factory Director / Director C & E

The initiation of training may be linked to the identification of a non-compliance.

TGI trains its staff on various topics within its field of activity (Training plan 2019 and 2020).

### 3.1.1 Quality management requirements (Procedures and documentation))

All the documentation system and records of the production system are defined in Handbook part 10.

### 3.1.2 Material sourcing

There is an only one supplier, CEB (same group Precious Woods Gabon) which is PAFC certified with code BV/PAFC-FM/CoC-GB00001. All input raw material are found in CEB which is PAFC and FSC 100% certified

This supplier is defined in the Supplier's List dated 02.2019 – V7

Input = logs of Okoumé (principally) and other timber species (Dibetou, Ilomba, Iroko, Izombè, Padouk, OLon, Wengè,)

### 3.1.3 Material receipt and storage

The rules about verification of material input and relevant document from supplier are described in PEFC Handbook. All the wood supplied by TIG arrive on the park of break of Owendo (company's site) and they are stored for quality and timber species. These wood arrive accompany with a document called « Bon de roulage/livraison » which specifies origin (UFA), wood number, the volumes etc. On the sawmill park, logs are spread, measured and sent to the sawmill for processing.

The company also has an input verification system by the logger before log production (see Operative Instruction "Controle des grumes sur le parc"). In the company, the only raw materials not eligible which comes into production, are non-compliant products. These are stored in a dedicated area (isolation area).

The company does not supply non-certified materials.

### 3.1.4 Due Diligence System (DDS)

Although TGI sources logs exclusively from CEB certified FSC and PAFC forests, it has done a DDS assessment of its supplies. The DDS covers all input forest based material. It Knows information on the country of origin of the raw material and on the wood species that compose it.

### 3.1.5 Mass balance and PEFC chain of custody

The company choose physical separation method

The company's material accounting is ensured by traceability software (MICROBOIS for the logs and GESPLAC for the veneers) Which provides upon request the data of all the material that enters the factory (category of material supplied, date of plywood product, contract number...). Production data are collected in different forms and codified in the system.

The Conversion Factor methods for production are given in the company's CoC procedure (see Handbook part 5). The conversion factor is calculated globally and is equal to the ratio between volume of veneer product and the volume of logs used. The data entered in the IT system are then extrapolated into divided excel sheets.

TGI has decided to have a single balance sheet for FSC and PEFC products. The balance table was observed by auditors and explain by operators in charge. The balance table was consulted for the year 2019. The products which enter the balance are both PEFC and FSC 100%. There was not any production and sale of PEFC 100% certified product.

The company has been supplied for the year 2019:

PAFC and FSC In put material (logs): 45 820 m3

### 3.1.5 Mass balance and PEFC chain of custody

Stock on 31/12/2019 of PAFC and FSC (logs): 143 m3

### 3.1.6 Sales and deliveries

The company's sales invoices template include all the elements required by the PEFC standard. Billing and shipping are done by the Head Export office in Libreville based on the information provided by IT GESPLAC.

The draft bill of sale provides information on the elements required by the standards.

The company report no sale of PEFC products since the last audit.

However, the conversion factor is around 53 % for non PEFC production during the year 2019.

### 3.1.7 Labelling Control

TGI has not use PEFC logo either on the product or promotional.

## 3.2 Other practical dispositions (identification of critical control points)

There are not other practical dispositions. The initial and final locations of the physical reception/possession of the products are in Owendo site

Not risk of mixed certified and not certified input, because all raw material is certified and each log arriving at the industrial site, is identified from the forest. However, controls are made when receiving the logs, during production process and when invoicing.

## 3.3 Documents review

List of documents  
reviewed during the  
audit

- PEFC Handbook COC rev 10 dated 06/2018
- Supplier's List dated 02.2019 – V7
- Hand book PR SCI COC3 V01 of DDS of September 2018
- Checkpoint instructions delivery notes V7 of March 2019
- Instruction log storage of logs on the park v9 of April 2019
- Veneer production instruction V5 from April 2019
- Veneer package plan V9 from April 2019
- Veneer shipping instruction V3 from March 2019
- Supplier's List dated 02.2019 – V7
- Handbook part 6 Sales and veneer shipping instruction V3 from March 2019
- Internal audit procedure v02 of October 2018
- Internal audit report TGI 09/03/2020
- TGI log procurement policy of 28/02/2018
- Description of PEFC responsibilities EN-TGI-RES v07 of February 2019

### 3.3 Documents review

- 05/06/2020 attendance sheet at FSC and PEFC training for TGI staff Awareness-raising
- support for forest certification FSC-PEFC-PAFC, 2020 edition
- Register for maintenance TIG"- last check on harvest machines sector dated 03.02 and 04.02.2020 and 16.06.2020
- EPI distribution sheet of workers number 317, 422; 64; 61 and 410

### 3.4 Description and review of complaints, disputes or allegations

NO

The company and/or Bureau Veritas Certification did not receive any complaints, disputes or allegations since previous audit.

YES

## 4- Observations of the audit team

### 4.1 Gathering information

**(MANDATORY also for PEFC certified supplies)**

The company has access to the following information for all wood-based materials entering covered by the PEFC chain of control of the organization:

- Identification of the material / product, trade name type
- Species (common name and/or scientific, where applicable)
- Country of harvest area or sub-national and / or concession of harvest

YES

NOT

#### Comments

The TGI, even if it buys only certified logs and which come from Precious Woods Group forest units, TGI has implemented a DDS system which shows that it knows information on the country of origin of the raw material (Gabon) and on the wood species that compose it.

### 4.2 Evaluation and description of the non PEFC certified supplies.

**DDS (Due Diligence System) for non-certified PEFC deliveries (mixed with PEFC certified material or sold as "PEFC Controlled Sources/ PEFC Controlled Sources").**

APPLICABLE

NON APPLICABLE

Country/Region	Risk classification ("Negligible" or "Significant")	Date (realization/ update)	Type of source (company's supplier)	
			Forest	Trader/Mill
NA			<input type="checkbox"/>	<input type="checkbox"/>
NA			<input type="checkbox"/>	<input type="checkbox"/>

**4.3 Description and assessment of Significant Risk Management (Chapter 5.5 of PEFC ST2012: 2013 standard)**

Management of significant risk supplies (Chapter 5.5 of PEFCST 2002:2013)	
<input type="checkbox"/> NOT	The company does not implement a PEFC Management significant risk program.
<input type="checkbox"/> YES	<b>Identification of the supply chain (Chapter 5.5.2 of PEFCST 2002:2013)</b>
	NA
	<b>On-site inspections (Chapter 5.5.3 of PEFCST 2002:2013)</b>
	NA
	<b>Corrective measures (Chapter 5.5.4 of PEFCST 2002:2013)</b>
	NA

**4.4 Evaluation and description of the risk that not eligible material may enter into the chain of custody**

**Applicant supplied by  
uncertified and  
uncontrolled sources**



<input checked="" type="checkbox"/> <b>NOT</b>	The applicant buys only PEFC certified material
<input type="checkbox"/> <b>YES</b>	

4.5 Outsourcing	
<input checked="" type="checkbox"/> <b>NOT</b>	The company does not use any contractor whose might have an impact on the traceability implemented and described in this report.
<input type="checkbox"/> <b>YES</b>	The contractors included in the chain of custody are "listed below"/"on the list annexed to this report".

Contractor's name	Address	Activity	Certification code (if the contractor is PEFC Certificate Holder)	Risk level (Low / High)	Contractor audited during this audit	
					<input type="checkbox"/> YES	<input type="checkbox"/> NOT
NA					<input type="checkbox"/> YES	<input type="checkbox"/> NOT
NA					<input type="checkbox"/> YES	<input type="checkbox"/> NOT

<b>4.6 Systematic presentation of observations demonstrating compliance or non-compliance with each element of the referential/standard used for the evaluation are defined on the auditor(s) checklist(s) in appendix C of the report.</b>
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<b>4.7 For multi-site certification (multi-sites &amp; group)</b>
<b>4.7.1 Global CoC multi-site system</b>
NA
<b>4.7.2 Detailed observations</b>
For each of the sites audited for the evaluation, see the auditor(s) checklists in appendix of the report.

#### 4.8 PEFC trademark use control

<b>ON-PRODUCT</b>	<input type="checkbox"/> Right use	
	<input type="checkbox"/> Wrong use	N/A
<b>OFF-PRODUCT</b>	<input type="checkbox"/> Right use	
	<input type="checkbox"/> Wrong use	N/A

Note: PW TGI does not use the PEFC Trademark neither on product nor off product.

## 5 Proposals regarding the certification decision

### 5.1 Minor Non Conformities

<input checked="" type="checkbox"/> NOT	No minor NC has been raised.
<input type="checkbox"/> YES	Number of Minor NC issued during this audit: <b>text</b> See complete information in the Non-conformity form (SF02) in the appendix to this report.

### 5.2 Major Non Conformities

<input checked="" type="checkbox"/> NOT	No major corrective action request has been raised.
<input type="checkbox"/> YES	Number of Major NC issued during this audit: <b>text</b> See complete information in the Non-conformity form (SF02) in the appendix to this report.

### 5.3 Proposal of conclusion about whether the candidate entity achieved or not the required level of conformance

This audit took place in the context of Covid-19 crisis. It was done remotely. During this audit, TGI workers contribute to show easily the evidences that show the compliance of the company to PEFC standard. The system put in place is compliant with the requirements of the PEFC standard. No gap was identified during this audit. Therefore, I recommend the maintenance of the certificate of the PRECIOUS WOOD TGI.

#### Complementary audit on-site

No complementary audit is necessary

<input checked="" type="checkbox"/> NO	
<input type="checkbox"/> YES	/

## 6 Appendices

- A. Checklist(s)
- B. Copy of the form(s) of non-conformities closed
- C. File onsite audit replace by desk audit
- D. Audit plan
- E. Attendance sheet

Issued the 06/07/2020, reviewed the 21.07.2020

PEFC Technical Reviewer (BV Cert Poland),

Lead Auditor,

*dr inż. Artur Chrzanowski*



KOKAM Yves

## 7 Certification decision (by the technical Reviewer – BV Poland)

Based on the review of the audit documentation, the TR confirms that the PEFC certificate can to be maintained for the next year.

### Annex 1: Information for registration (publication)

#### Basic information

Project number	
Client	PRECIOUS WOODS - TGI
Address	Rue Kringer Rendjombè, Quartier Batterie IV. PO BOX 2262 Libreville - Gabon

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**COMPANY**

<b>Contact Person</b>	M. David ZAKAMDI
<b>Tel</b>	+ 241 04 70 45 93
<b>Email</b>	david.zakamdi@preciouswood.com
<b>Certificate number</b>	BVCPL/PEFC COC / 16
<b>Certification Type</b>	Single
<b>Scope</b>	The scope of the certificate should include: (i) List of products: Veneer sheet in Okoumé and other different timber species PEFC certified (ii) Method of product origin control system: Physical separation (iii) Type of purchased material (PEFC certified)
<b>Issue date</b>	03/01/2019
<b>Expire date</b>	02/01/2024
<b>License to use the logo</b>	No use of PEFC Logo

**PEFC notification fees**

<b>Class</b>	<b>Turnover</b>	<b>Fees*</b>
1	Turnover up to EUR 1 million	according to the table of fees
2	Turnover over 1 Million EUR to 10 Million EUR	according to the table of fees
<b>3</b>	<b>Turnover over 10 Million EUR to 100 Million EUR</b>	according to the table of fees
4	Turnover over EUR 100 million	according to the table of fees

\* rates consistent with information published on PEFC website  
(Please tick the correct class)

**Certified Product Groups**

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Product name and type *	Claim	Scientific names of species	Method
Veneer sheets (Code 05010)	100% PEFC	<p><i>Okoumé (Aucoumea klaineana)</i>  <i>Acajou (Khaya ivorensis)</i>  <i>Agba (Gossweilerodendron balsamiferum)</i>  <i>Aiélé (Canarium schweinfurthii)</i>  <i>Alep (Desbordesia spp.)</i>  <i>Andoung (Monapetalanthus spp.)</i>  <i>Anzem noir (Psilanthus mannii)</i>  <i>Azobé (Lophira alata)</i>  <i>Bahia (Hallea ledermannii)</i>  <i>Béli (Paraberlinia bifoliolata)</i>  <i>Bilinga (Nauclea diderrichii)</i>  <i>Bombax (Bombax buonopozense)</i>  <i>Bossé (Guarea cedrata)</i>  <i>Dabéma (Piptadeniastrum africana)</i>  <i>Dibétou (Lovoa trichlioides)</i>  <i>Doussié (Afzelia bipindensis)</i>  <i>Ebiara spp. (Berlinia bracteosa, confusa, congolensis)</i>  <i>Ekop (Tetraberlinia bifoliolata)</i>  <i>Ekoune (Coelocaryon klainei)</i>  <i>Eveus (Klainedoxa gabonensis)</i>  <i>Eyoum (Dallium spp.)</i>  <i>Faro (Daniellia spp.)</i>  <i>Gombé (Didelotia africana)</i>  <i>Igaganga (Dacryodes igaganga)</i>  <i>Ilomba (Pycnanthus angolense)</i>  <i>Iroko (Milicia excelsa)</i>  <i>Izombé (Testulea gabonensis)</i>  <i>Kévazingo (Guibourtia tessmannii)</i>  <i>Kotibé (Nesogordonia papaverifera)</i>  <i>Longhi (Gambeya spp.)</i>  <i>Movingui (Distemonanthus benthamianus)</i>  <i>Niové (Staudtia gabonensis)</i>  <i>Okan (Cyllcodiscus gabunensis)</i>  <i>Olon (Fagara heitzii)</i>  <i>Omvong (Dialium pachyphyllum)</i>  <i>Onzabilli (Antrocaryon klaineanum)</i>  <i>Ossabel (Dacryodes normandii)</i>  <i>Padouk (Pterocarpus soyauxii)</i>  <i>Pao rosa (Swartzia fistuloides)</i>  <i>Sapelli (Entandophragma cylindricum)</i>  <i>Sorro (Scyphocephalium ochocoa)</i>  <i>Tali (Erythrophleum ivorense)</i>  <i>Tchitola (Oxystigma spp.)</i>  <i>Wengué (Millettia laurentii)</i></p>	Physical Separation/

\* Product Types Code and Species Code: see PEFC GD 1006-2012 Appendix 4.

## Annex 2: Registration of multi-sites and group organizations [Annex which does not need to be deleted]

Forward any table in a simple format that contains at least:

- The name of the plant
- Address
- Scope in each plant [indicate if the scope is the same as for the main certificate]
- Sub-code for the certificate number
- A fee class for each legal entity [Country-specific cost structure / central management applies to all establishments]

## Appendix 3 – Mass Balance

### Supplies

IMPORTANT: This table as to be carefully filled. All the PEFC product groups' supplies detail (per site) as to be listed and filtered per site.

Note:

- Supplies not used for PEFC product groups Don't have to be putted on this table.
- The certification code of supplier (IMPORTANT: this material shall be covered by the suppliers certificate scope. Check it on the [www.pefc.org](http://www.pefc.org))

Site Name (if multisite)	Purchased product	Species <i>(MANDATORY for all kind of supplies included in a PEFC product group)</i>	Claim - PEFC x% - Uncertified (covered by DDS) - PEFC Controlled Sources	Supplier's certification code	Origin (Country)	Quantity (year n) <i>Volume, dry weigh or number of pieces (m3)</i>
NA	Logs	<i>Okoumé (Aucoumea klaineana)</i>	PAFC 100%	BV/PAFC-EM/COC-GB00001	Gabon	45 820
Total						45 820

\* Product Types Code and Species Code: see PEFC GD 1006-2012 Appendix 4.

### Products

IMPORTANT: This table as to be carefully filled. All the products per site (if multisite) have to be listed and filtered per site and per product group.

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Site Sub-code (if mult isite)	PEFC product group(s)	Species	Claim - PEFC x% - PEFC Controlled Sources	COC control system(s) <i>[Physical separation, percentage or credit]</i>	Quantity (year n) <i>Volume, dry weigh or number of pieces</i>
NA	Veneer sheets (Code 05010)	<p><i>Okoumé (Aucoumea klaineana)</i>  <i>Acajou (Khaya ivorensis)</i>  <i>Agba (Gossweilerodendron balsamiferum)</i>  <i>Aiélé (Canarium schweinfurthii)</i>  <i>Alep (Desbordesia spp.)</i>  <i>Andoung (Monapetalanthus spp.)</i>  <i>Anzem noir (Psilanthus mannii)</i>  <i>Azobé (Lophira alata)</i>  <i>Bahia (Hallea ledermannii)</i>  <i>Béli (Paraberlinia bifoliolata)</i>  <i>Bilinga (Nauclea diderrichii)</i>  <i>Bombax (Bombax buonopozense)</i>  <i>Bossé (Guarea cedrata)</i>  <i>Dabéma (Piptadeniastrum africana)</i>  <i>Dibétou (Lovoa trichlioides)</i>  <i>Doussié (Afzelia bipindensis)</i>  <i>Ebiara spp. (Berlinia bracteosa, confusa, congolensis)</i>  <i>Ekop (Tetraberlinia bifoliolata)</i>  <i>Ekoune (Coelocaryon klainei)</i>  <i>Eveus (Klainedoxa gabonensis)</i>  <i>Eyoum (Dallium spp.)</i>  <i>Faro (Daniellia spp.)</i>  <i>Gombé (Didelotia africana)</i>  <i>Igaganga (Dacryodes igaganga)</i>  <i>Ilomba (Pycnanthus angolense)</i>  <i>Iroko (Milicia excelsa)</i>  <i>Izombé (Testulea gabonensis)</i>  <i>Kévazingo (Guibourtia tessmannii)</i>  <i>Kotibé (Nesogordonia papaverifera)</i>  <i>Longhi (Gambeya spp.)</i>  <i>Movingui (Distemonanthus benthamianus)</i>  <i>Niové (Staudtia gabonensis)</i>  <i>Okan (Cyllcodiscus gabunensis)</i>  <i>Olon (Fagara heitzii)</i>  <i>Omvong (Dialium pachyphyllum)</i>  <i>Onzabilli (Antrocaryon klaineum)</i>  <i>Ossabel (Dacryodes normandii)</i>  <i>Padouk (Pterocarpus soyauxii)</i>  <i>Pao rosa (Swartzia fistuloides)</i>  <i>Sapelli (Entandophragma cylindricum)</i>  <i>Sorro (Scyphocephalum ochocoa)</i>  <i>Tali (Erythrophleum ivorense)</i>  <i>Tchitola (Oxystigma spp.)</i>  <i>Wengué (Millettia laurentii)</i></p>	PEFC 100%	Physical separation	0

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**COMPANY**

Wersja: 1.0

Total					0
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\* Product Types Code and Species Code: see PEFC GD 1006-2012 Appendix 4.